

Motions to be put forward

In ARTICLE 3 – DEFINITION OF TERMS.

Motion to combine Director of Events and Director of Fundraising roles into **one** title:

Director of Social Activities.

Reasoning: Streamlining unmanageable processes and expectations by combining roles.

In ARTICLE 4 – MEMBERSHIP.

4.1 Membership rights.

Motion to strike out and completely remove point 7.

Join any practice, with the Team Captain's discretion.

Reasoning: Clarifying expectations

To be replaced by: By invitation or at the discretion of Team's Coach and or Team Captain only, member paddlers may join any other practice that is not their current regular Team practice.

4.3 Club Membership Fee

Motion to strike out and remove in its entirety:

Club Membership Fees are neither refundable nor transferable.

The Board reserves the right to defer or waive payment of any membership fee. Such requests must be presented in writing at a regular Board meeting.

Reasoning: Clarifying that there is a policy in place.

To be replaced by: Refund Policy is maintained as a business practice and updated at the discretion of the Board and to be posted online as referred to 'Refund Policy'.

4.4 Membership Eligibility

Motion to strike out and remove sentence:

Paddler membership shall be determined by the Board.

Reasoning: streamline process and expectations.

To be replaced by: Paddler membership eligibility is determined by the below criteria, updated, when necessary, by the Board.

(criteria as currently written is section 4.4)

4.5 Volunteer Hours

Motion to strike out and remove title and vernacular:

All Members must assist their Team Captain and/or the Board or other committees by contributing at minimum a total of two (2) hours of volunteer time outside of their regular activities as Club member.

Some examples may include assisting with getting boats ready for practice, steering, taking attendance, assisting with event planning, or other duties as needed. It is the responsibility of the Member to inform the Secretary via the club e-mail address of any volunteer hours, which will then be verified by the Secretary. If a member fails to accumulate the required hours by the end of the membership period, the member is required to pay a fee of \$25.00 to DBB

Reasoning: tracking of volunteer hours is not being adhered to with no accountability. Motion is meant to move expectations onto members and not bog down the Board with unnecessary 'process'.

To be replaced by new title and vernacular:

4.5 Member Expectations.

All Members must assist their Team Captain in maintaining an enjoyable paddling experience. Some examples may include assisting with getting boats ready for practice, steering, taking attendance, assisting with event planning, or other duties as needed.

Motion to strike out and remove in its entirety:

A guest is a non-member granted temporary membership by the Board who expresses interest in joining the Club.

Sponsoring members must take full responsibility for the conduct of their Guests.

- o Guests may have one (1) free paddle session.*
- o Guests must sign a waiver prior to their first on-water practice*
- o Guests must be thirteen (13) years of age or older (with approval from parent/guardian and applicable signature on waiver)*
- o Guests must have a lower priority than paid Members in all respects if there is a limitation of space or resources*
- o Guests will have no voice or voting power in formal Club Meetings.*

Reasoning: Remove confusion as to what the Board actually does. Guests need to be managed at the Team level.

To be replaced by:

A guest is a non-member granted temporary paddling participation at the discretion of Team Captains and or Team Coach.

- Sponsoring members must take full responsibility for the conduct of their Guests.
- Guests may have one (1) free paddle session.
- Guests must sign a waiver prior to their first on-water practice
- Guests must be thirteen (13) years of age or older (with approval from parent/guardian and applicable signature on waiver)
- Guests must have a lower priority than paid Members in all respects if there is a limitation of space or resources
- Guests will have no voice or voting power in formal Club Meetings.
- Should Guest wish to continue participating, Team Captains and or Team Coach will notify DBB. New 'member' will be required to pay Club Membership Fee and season balance of any Team Fees.

ARTICLE 6– Board

Motion to strike out and remove:

There shall be coach representation at all Board meetings when requested to do so, in an ex officio (non-voting) capacity.

Reasoning: The majority of board meetings are administrative in nature and to be respectful of participant's time.

To be replaced by:

At the Board's discretion, Coaches will be invited up to half of regularly scheduled meetings, in an ex officio (non-voting) capacity.

ARTICLE 7 – Duties of Directors

Overall rational for motions. To reflect currently done, streamline process, and clarify expectations.

In 'President & Chairman of the Board'. Motion to add in duties:

- Conduct all correspondence and internal communication.
- Send meeting invites.
- Keep a correct roll of Club Members, Coaches, and Business Partners.

In 'The Director of Finance' duties. Motion to amend sentence:

The Director of Finance shall be responsible for the registration of all members and the collection and recording of the appropriate fees and member's status for all registered Members of the Club and shall forward an electronic copy of the same to the Secretary when requested to do so; and further shall deliver the appropriate lists as required by the appropriate governing bodies.

To be read As:

The Director of Finance shall be responsible for the registration of all members and the collection and recording of the appropriate fees and member's status for all registered Members of the Club and shall forward an electronic copy of the same to the **Board** when requested to do so; and further shall provide **to Team specific Captains the appropriate lists.**

In 'The Secretary' duties. Motion to amend sentence.

The Secretary shall keep a true record of all meetings of the Club and of the Board and distribute Minutes of each meeting to all Members of the Board; keep a correct roll of Club Members; and conduct all correspondence and internal communication under the direction of the Chairman and/or the Board. The Secretary will also be responsible for monitoring volunteer hours for the Club Members.

To be read As:

The Secretary shall keep a true record of all meetings of the Club and of the Board and distribute Minutes of each meeting to all Members of the Board. The Secretary will also assist in any other communications where requested and applicable.

Motion to strike out and remove in its entirety. 'The Director of Events and The Director of Fundraising'

- *The Director of Events shall be responsible for coordinating all activity associated with planning and running Club events, ensuring appropriate volunteer help is present and directed wherever volunteers are required.*
- *The Director of Fundraising shall assist with the Director of Events when necessary to organize and operate all fundraising specific events and initiate and actively seek corporate sponsors and grants. This director is responsible for maintaining relationships with sponsors and community members who have provided support for the Club.*

To be replaced as:

The Director of Social Activities shall be responsible for coordinating activities associated with planning and running Club events, ensuring appropriate member help is present and directed as required. With the President & Chairman of the Board, this director will partially be responsible for maintaining relationships with sponsors and community members who have provided support for the Club.

In 'The Director of Public Relations' duties.

Motion to strike out and remove in its entirety the sentence:

- He/she will also be responsible for managing all club merchandise

Reasoning specific to this motion: The Board may delegate to any of its members the organization and supervision of specific duties.

Motion to strike out and remove in its entirety the sentence in ARTICLE 7 – Duties of Directors:

Notwithstanding the foregoing, each Director shall prepare a budget for his/her portfolio on consultation with other Members of the Board as deems appropriate and submit same for approval by the Board.

Any expenditure beyond this budget must be approved by the Board.

Reasoning specific to this motion: removing unnecessary process and clarify expectations.

ARTICLE 8 – Meetings of the Board.

8.2 Special Meetings.

Motion to amend sentence:

The Secretary shall call a Board meeting at the discretion of the President or on requisition to same or any other Director signed by not less than four (4) Members. In all such cases, the matters to be dealt with must be specifically stated by such requisitioning Members and it shall be the Secretary's duty to advise all Board Members (by mail, e-mail, telephone, or other mode of electronic communication) accordingly.

To be read As:

Board members can call a meeting at the discretion of the President or on requisition to same or any other Director signed by not less than four (4) Members. In all such cases, the matters to be dealt with must be specifically stated by such requisitioning Members. It shall be the **President's** responsibility to advise all Board Members (by mail, e-mail, telephone, or other mode of electronic communication) accordingly **of meeting date and time.**

ARTICLE 9 – Annual General Meeting.

9.1 Date.

Motion to amend sentence:

The Annual General Meeting must be held no later than the end of January. The Secretary must give three (3) weeks notice to all active and voting Members by mail, or e-mail, or telephone, or other means of communication including Club website.

To be read As:

The Annual General Meeting must be held no later than the end of January. The **President** must give three (3) weeks notice to all active and voting Members by mail, or e-mail, or telephone, or other means of communication including Club website.

ARTICLE 10 – General Meeting

10.1 General Meeting.

Motion to amend sentence:

The Secretary shall call a General Meeting at any time at the discretion of the President or on requisition to the Board by not less than five active members. Ten days notice must be given. In all such cases, it is the duty of the Secretary to advise all active Members of the matters to be dealt with by mail, or e-mail, or telephone, or other means of communication including Club website.

To be read As:

General Meeting schedule will be determined during the first Board meeting following the annual AGM. Ten days notice must be given if there are any changes. In all such cases, it is the duty of the President to advise active Board Members of the matters to be dealt with by mail, or e-mail, or telephone, or other means of communication including Club website.

ARTICLE 11 – Nominations and Elections

11.2 Nominations.

Motion to amend sentence:

The Secretary may accept nominations for an open board position from Members prior to the Annual General Meeting. Any such nominations shall be in writing, signed by two Members and the Member being nominated to indicate acceptance. Nominations for an open board position shall be accepted from the floor at the Annual General Meeting if duly moved and seconded and if the person being nominated indicates acceptance.

In the event that there is more than one nomination for a particular open board position they shall be elected by secret ballot. In the case of a tie vote, the membership will vote again on those tied.

To be read As:

Any Board member may accept nominations for an open board position from Members prior to the Annual General Meeting. Any such nominations shall be in writing, **signed by Nominator** and the Member being nominated to indicate acceptance. Nominations for an open board position shall be accepted from the floor at the Annual General Meeting if duly moved and seconded and if the person being nominated **verbally** indicates acceptance.

In the event that there is more than one nomination for a particular open board position they shall be elected by secret ballot. In the case of a tie vote, the membership will vote again on those tied.

ARTICLE 12 – Coaching Positions

Motion to strike out and remove in its entirety as written.

The appointment of Head Coach will be made by the Board. The performance of the Head Coach will be reviewed annually or as required by the Board of Directors. The Head Coach is accountable to the Board of Directors.

The Head Coach is required to have a contract directly with Dragon Boat Barrie (Ontario), while coaches for individual teams may have a contract directly with that team, or with the Club if the team so chooses. In either case, a contract is required.

Additional coaching requirements will receive the approval of the Board as required.

The Board has the right to cancel a coach's contract with just cause.

Reasoning: Process is redundant, and lacks tracking and accountability. Clarifying expectations.

To be replaced with:

The Board will solicit and engage in activities for the recruitment and retention of Coaches as required for Club Teams. Each Coach is accountable to the Board of Directors.

Each Coach will be encouraged to meet with their peers when convenient, nominate a Team Leader and discuss a cohesive Club Team Coaching structure.

Additional coaching requirements will receive the approval of the Board if and when required.

The Board has the right to cease a coach's relationship with Dragon Boat Barrie with just cause.

ARTICLE 13 – Finances

Motion to add the word 'Any' to: Fundraising, donations, sponsorships, and grants

To be read As: Any fundraising, donations, sponsorships, and grants

ARTICLE 14 – Communications

Motion to amend sentence:

The Board has the right to send messages directly to Club Members, unless a Member has explicitly declined notifications by contacting the Secretary.

To be read As:

The Board has the right to send messages directly to Club Members unless a Member has explicitly declined notifications by **unsubscribing** or contacting Dragon Boat Barrie directly.

ARTICLE 15 – Teams

15.1.1 Club Teams

Motion to amend paragraph:

Fundraising dollars generated by a Club team, stay with the Club team. Sponsorship dollars raised by a Club team, go to the club as a whole in support of all club teams. As part of the requirement to provide the Board with a budget, should a team require any sponsorship dollars raised to meet their objectives as per their budget, the Board will ensure those dollars are available to that team for their use.

To be read As:

Any fundraising dollars generated by Club team activities, stay with the Club team. Sponsorship dollars raised by a Club team, go to the club as a whole in support of all club teams. **When able to do so**, or if the need arise, Club teams can provide the Board with a budget, and should a team require any sponsorship dollars raised to meet their objectives as per their budget, the Board will ensure those dollars are available to that team for their use.

15.4.1 Responsibilities of Team Captains

Motion to amend point four (4).

Provide to the Board current and accurate email addresses and home telephone numbers of their Team Members. Captains should update the Board immediately if there are any changes.

To be read As:

Update the Board of any paddler contact information changes as they arise.

Motion to amend point eight (8)

Organize Team practices

To be read As

Assisting the Coach where able to during Team practices. Example: leading a dryland warm up.

Motion to amend point nine (9)

Organize their Team's participation in races (including registration, travel, food and/or lodging) except in circumstances where multiple team discounts may apply for the club.

To be read As

Lead their Team's participation in races (**ensuring Paddlers have signed waivers, made any travel arrangements, discussions on food and/or lodging**) except in circumstances where multiple team discounts may apply for the club.

Motion to amend point ten (10)

Write Team Charter (see item 15.4)

To be read As

Should the Team be an affiliated club team, write a Team Charter (see item 15.6)

Motion to amend point twelve (12)

Provide a budget to the Board for approval

To be read As

When able to do so, or if the need arise, Teams through their team captain can provide the Board with a budget.